



TOWN BOARD AGENDA

Wednesday, January 28, 2026 at 5:00 PM

MEETING LOCATION
1201 Broad Street, Meeting House, Milliken, CO 80543

Zoom Meeting Details

To Join via Zoom

<https://us02web.zoom.us/j/89644327006?pwd=hbQWawY7Nga9PAZKUb1vgpIL06AVhw.1>

Meeting ID: 896 4432 7006 Passcode: 878702

One tap mobile +17193594580,,89644327006#,,,,*878702# US

Join <https://us02web.zoom.us/join/89644327006?pwd=hbQWawY7Nga9PAZKUb1vgpIL06AVhw.1>
instructions: <https://us02web.zoom.us/join/89644327006?pwd=hbQWawY7Nga9PAZKUb1vgpIL06AVhw.1>

1. Discussion Agenda

a. Milliken Events Committee Ordinance

ACCOMMODATION NOTICE

The Town of Milliken complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the Town of Milliken.

In the event you are in need of reasonable accommodation in order to attend or participate in a public meeting conducted by the Town of Milliken, please contact the Town Clerk, Caree Rinebarger at (970) 660-5045 within 3 to 5 days before the scheduled meeting date, in order to allow the Town to better accommodate your request.

NOTE:

Agendas will be published no later than 24-hours prior to the meeting.

Headings in this agenda are for organizational purposes only. The Board of Trustees may take formal action on any matter reasonably related to any item listed under any section of this agenda. Town of Marble v. Darien, 181 P.3d 1148 (Colo. 2008); Benson v. McCormick, 578 P.2d 651 (1978).

Contact: Caree Rinebarger, Town Clerk
CRinebarger@town.milliken.co.us | (970) 587-4331



1.a.

**TOWN OF MILLIKEN
BOARD OF TRUSTEES
AGENDA MEMORANDUM**

To: Mayor Austin and Trustees

Meeting Date:
January 28, 2026

From:

Via: Cheryl Powell, Town Administrator

Item Category: Discussion Agenda

Agenda Title: Milliken Events Committee Ordinance

Attachments:

1. 2026-01-27 - 2026 Milliken Events v2

PURPOSE

BACKGROUND

BUDGET IMPLICATIONS

STAFF RECOMMENDATIONS

SUGGESTED MOTION

ORDINANCE NO. _____

**AN ORDINANCE OF THE TOWN OF MILLIKEN, COLORADO, CREATING THE
MILLIKEN FESTIVAL COMMITTEE**

WHEREAS the Milliken Events Committee is a Colorado non-profit corporation that was incorporated in 2018;

WHEREAS the Milliken Events Committee has for years organized and supported public events in the Town of Milliken (“Town”) adding to the cultural richness of the Town and bringing citizens together and thus significantly enhancing community life in Milliken;

WHEREAS the Milliken Events Committee has thus served as a vital bridge between local government and the community;

WHEREAS numerous volunteers have supported the Milliken Events Committee and donated substantial time and energy to ensuring the success of sponsored events;

WHEREAS the Board of Trustees (“Board”) for the Town is deeply grateful for the hours, weeks, months, and years of dedicated service to the Town reflected in the actions of those serving and assisting the Milliken Events Committee;

WHEREAS the Board has decided that the time is right for the Town to assume responsibility for activities previously conducted by the Milliken Events Committee;

WHEREAS the Board has directed staff to create an events committee as a formal and official part of Town government;

WHEREAS the committee’s primary purpose will be to enhance the quality of life for residents by organizing, vetting and supporting public gatherings;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF MILLIKEN, COLORADO, AS FOLLOWS:

Section 1. Chapter 2 of the Milliken Municipal Code shall be amended by the addition of a new Article XII, which shall read in its entirety as follows:

ARTICLE XII – Milliken Festival Committee

Sec. 2-12-10. - Purpose and mission.

- (a) The purpose of the Milliken Festival Committee is to facilitate the planning and coordination of community events that celebrate local Milliken culture and to act in an advisory capacity.
- (b) The mission is to highlight the unique identity of the community through festivals and celebrations.

Sec. 2-12-20. – Functions.

- (a) No later than November 1 of each year, the Committee shall recommend a calendar of events for the coming year to the Town Board, along with a budget for each event to be held.
- (b) Upon approval of a calendar of events and budget, the Committee shall assume responsibility for acting on all elements of the calendar and for conducting and overseeing the events within the approved budget.

Sec. 2-12-30. - Membership.

- (a) The Committee shall consist of seven (7) to fifteen (15) members, who shall serve on a volunteer basis without compensation.
- (b) Except as otherwise provided in this section, the members of the Committee shall be appointed by the Board of Trustees.
- (c) One (1) member shall be a Board member specially appointed by the Board of Trustees, and one (1) member shall be a Town staff member appointed by the Town Administrator.
- (d) All Committee members are required to be residents of the Town; provided however that the staff member may be a non-resident.
- (e) The terms of office for the Committee members shall be within the discretion of the Board of Trustees at the time of appointment.

Sec. 2-12-40. - Governance.

- (a) The members of the Committee shall elect from the Committee's membership a Chair, Vice-Chair, and Secretary at their first meeting following January 1 of each year.
- (b) The Secretary shall keep the minutes of meetings and shall be responsible for documenting the Committee's actions and recommendations.
- (c) Meetings of the Committee shall be subject to the Colorado Open Meetings law.
- (d) The Committee shall abide by the procedures set forth in the Town of Milliken Board of Trustees, Commissions & Committees Policies & Procedures Manual as a Subordinate Governing Body.
- (e) The Committee may allow participation of members through electronic means.
- (f) The Committee may appoint consulting committees consisting of either members or non-members or both and may solicit non-member volunteer assistance on a standing basis or on an event-by-event basis.

Sec. 2-12-50. - Accounting and reporting.

Accounting for receipts and expenditures of the Committee shall be by way of a special revenue fund, and reporting of financial matters shall follow standard reporting procedures associated with the annual audit.

Section 2. Effective Date. Unless otherwise specified herein, this ordinance shall take effect thirty days after publication as provided by law.

INTRODUCED, READ, PASSED, AND ADOPTED THIS ____ DAY OF ____,
20____.

TOWN OF MILLIKEN

By: Elizabeth Austin, Mayor

ATTEST:

Caree Rinebarger, Town Clerk