



TOWN BOARD WORK SESSION AGENDA

Monday, December 22, 2025 at 4:30 PM

MEETING LOCATION

1201 Broad Street, Meeting House, Milliken, CO 80543

Zoom Meeting Details

To Join via Zoom

<https://us02web.zoom.us/j/89644327006?pwd=hbQWawY7Nga9PAZKUblvgpIL06AVhw.1>

Meeting ID: 896 4432 7006 Passcode: 878702

One tap mobile +17193594580,,89644327006#,,,,*878702# US

1. Discussion Topics

- a. 4:30 PM - Dinner
- b. 5:15 PM - Interviews for Planning Commission and Community Justice Council

ACCOMMODATION NOTICE

The Town of Milliken complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the Town of Milliken.

In the event you are in need of reasonable accommodation in order to attend or participate in a public meeting conducted by the Town of Milliken, please contact the Town Clerk, Caree Rinebarger at (970) 660-5045 within 3 to 5 days before the scheduled meeting date, in order to allow the Town to better accommodate your request.

NOTE:

Agendas will be published no later than 24-hours prior to the meeting.

Headings in this agenda are for organizational purposes only. The Board of Trustees may take formal action on any matter reasonably related to any item listed under any section of this agenda. Town of Marble v. Darien, 181 P.3d 1148 (Colo. 2008); Benson v. McCormick, 578 P.2d 651 (1978).

Contact: Caree Rinebarger, Town Clerk

CRinebarger@town.milliken.co.us | (970) 587-4331

Town of Milliken Planning Commission Interview Questions

1. What made you choose Milliken as your home, and how do you feel about the way the town has grown or changed since then?
2. From a planning perspective, what do you consider to be Milliken's greatest physical assets (e.g., downtown, parks, specific neighborhoods) that we must protect as we grow?
3. As Milliken expands, what do you see as our biggest infrastructure or zoning challenge, and what is one creative way you think we could address it?
4. The Commission handles everything from residential zoning to commercial development to oil and gas. Which area of the Comprehensive Plan interests you most, and why?
5. How does your professional experience help you read technical documents like site plans, traffic studies, or plat maps and translate them into what's best for the town?
6. The Commission often makes recommendations to the Town Board based on existing code, even if those decisions are unpopular. How do you feel about balancing the 'letter of the law' with community sentiment?
7. Milliken is experiencing growth pressure from the surrounding Front Range. How do we encourage new business and housing development without losing our 'small-town' Colorado identity?
8. During public hearings, residents can become very emotional about projects near their homes. Can you describe your approach to remaining objective and professional when faced with high-pressure situations or vocal opposition?
9. In your mind, what does a 'successful' Milliken look like 10 or 20 years from now in terms of walkability, commerce, and housing diversity?
10. Commission packets can, at time, be over a hundred pages long. Tell us about your process for reviewing complex information and coming prepared to ask the right questions of developers and staff
11. Planning Commission meets the 1st and 3rd Wednesday of each month. Do you have any recurring conflicts, and are you comfortable with the 'homework' time required between meetings?

Caree Rinebarger

From: noreply@civicplus.com
Sent: Monday, December 8, 2025 9:09 AM
To: Carey Rinebarger
Subject: Online Form Submittal: Commissions, Committees and Board of Appeals Application

Commissions, Committees and Board of Appeals Application

First Name	Mary
Last Name	Schneider
Address	24660 state hwy 257
City	Milliken
State	Colorado
Zip Code	80543
Phone Number	7205197405
Email Address	mary_schneider12@aol.com
Interest	Planning Commission
Length of Milliken Residency	22 years
Commitment	Yes
Conflicts of Interest	No
Conflicts of Interest	I should not have any conflicts of interest other than being ill
References	

Please provide three (3) refereances

Name	Doug Schneider
Address	24660 STATE HIGHWAY 257
City	Milliken
State	CO

Zip Code	80543
Phone Number	3034340739
Email Address	fattirecarzz@aol.com
Name	Tana Reynolds
Address	2025 50th ave unit D
City	Greeley
State	CO
Zip Code	80634
Phone Number	303.883.2150
Email Address	<i>Field not completed.</i>
Name	Kara Frank
Address	FBC owner
City	Milliken
State	CO
Zip Code	80543
Phone Number	970.290.2527
Email Address	<i>Field not completed.</i>
Introduction	My name is Mary Schneider, I am interested in serving the community and being more involved.
Upload Resume	<i>Field not completed.</i>
Acknowledgement	Mary Schneider
Date and Time	12/8/2025

Email not displaying correctly? [View it in your browser.](#)



**Town of Milliken
Community Justice Council
Interview Questions**

1. Tell us about your background and your connection to Milliken. How has your experience living/working here shaped your perspective on our community's needs?
2. What specific gap or need in our local justice system do you hope to address by serving on this Council?
3. What unique professional or personal experiences have prepared you to weigh in on sensitive community matters with both fairness and empathy?
4. How do you believe a localized Community Court improves upon the traditional legal system, specifically for a town of Milliken's size?
5. The Council often works with individuals during difficult times. How do you plan to balance holding participants accountable while also providing the support they need to succeed?
6. Milliken is a close-knit town where 'everyone knows everyone.' If a friend or neighbor were to come before the Council, how would you handle that situation to maintain the program's integrity?
7. Are there any personal or professional obligations that might prevent you from fully engaging in the Council's work?

Caree Rinebarger

From: noreply@civicplus.com
Sent: Thursday, August 28, 2025 10:12 AM
To: CAREE RINEBARGER
Subject: Online Form Submittal: Commissions, Committees and Board of Appeals Application

Commissions, Committees and Board of Appeals Application

First Name	Darlene
Last Name	Ramirez
Address	8605 16th St
City	Greeley
State	Colorado
Zip Code	80634
Phone Number	9704059629
Email Address	dnicoleg@outlook.com
Interest	Community Justice Council
Length of Milliken Residency	33 years
Commitment	Yes
Conflicts of Interest	No
Conflicts of Interest	None
References	
Please provide three (3) refereances	
Name	Silvia Castillo
Address	Field not completed.
City	Johnstown
State	Colorado

Zip Code	80534
Phone Number	(970) 576-5622
Email Address	SMartinez@millikenco.gov
Name	Marycela Valdez
Address	<i>Field not completed.</i>
City	Johnstown
State	Colorado
Zip Code	80534
Phone Number	(970) 539-4970
Email Address	<i>Field not completed.</i>
Name	Kimberly Schroeder
Address	<i>Field not completed.</i>
City	Milliken
State	Colorado
Zip Code	80543
Phone Number	(719) 740-0374
Email Address	<i>Field not completed.</i>
Introduction	My name is Darlene Ramirez, and I've been a Milliken resident for 33 years. I raised my family here and have been actively involved in local schools, sports, and community volunteering. I'm passionate about supporting our youth and would be honored to serve on the Community Justice Council to help strengthen accountability and connection within our community.
Upload Resume	Darlene Ramirez Resume.docx
Acknowledgement	Darlene Ramirez
Date and Time	8/28/2025

Email not displaying correctly? [View it in your browser.](#)



Caree Rinebarger

From: noreply@civicplus.com
Sent: Tuesday, September 2, 2025 2:31 PM
To: Carey Rinebarger
Subject: Online Form Submittal: Commissions, Committees and Board of Appeals Application

Commissions, Committees and Board of Appeals Application

First Name	Jackie
Last Name	Eubank
Address	3383 Hackberry Lane
City	Johnstown
State	Co
Zip Code	80534
Phone Number	303-912-0725
Email Address	jackie.mapstone@gmail.com
Interest	Community Justice Council
Length of Milliken Residency	12 yrs in Johnstown
Commitment	Yes
Conflicts of Interest	No
Conflicts of Interest	None
References	

Please provide three (3) refereances

Name	Alyssa Galarza
Address	Field not completed.
City	Greeley
State	Co

Zip Code	80634
Phone Number	9703246951
Email Address	agalarza@weld.gov
Name	Dania Laubach
Address	710 Wagon Train Dr
City	Milliken
State	Co
Zip Code	80543
Phone Number	3036678504
Email Address	dania.laubach@gmail.com
Name	Andromeda Stanfield
Address	3403 W 24th Street
City	Greeley
State	Co
Zip Code	80634
Phone Number	4694350535
Email Address	<i>Field not completed.</i>
Introduction	I have resided in the Milliken/Johnstown community for 12 years and am deeply committed to supporting youth in the community. I am the current Community Champion for our local Communities That Care organization, I previously mentored at Milliken Middle School, I volunteer on several school district committees, and I organize an annual Pride event for our local LGBTQ+ residents. As someone who is embeded in the community, I would like to use my knowledge and enthusiasm to support the CJC.
Upload Resume	Resume - Library.pdf
Acknowledgement	Jackie Eubank
Date and Time	9/2/2025

Email not displaying correctly? [View it in your browser.](#)



Caree Rinebarger

From: noreply@civicplus.com
Sent: Thursday, December 18, 2025 3:39 PM
To: Carey Rinebarger
Subject: Online Form Submittal: Commissions, Committees and Board of Appeals Application

Commissions, Committees and Board of Appeals Application

First Name	Kathryn
Last Name	Workman Wurtz
Address	2140 Birdie Way
City	Milliken
State	CO
Zip Code	80543
Phone Number	8163093738
Email Address	kwurtz7408@gmail.com
Interest	Community Justice Council
Length of Milliken Residency	5 years
Commitment	Yes
Conflicts of Interest	No
Conflicts of Interest	possible conflict of interest with clients at work, I have already staffed this situation with my supervisor and deal with conflicts of interest regularly, I feel confident to know how to handle these situations.

References

Please provide three (3) references

Name	Keri Spiliotis
Address	Field not completed.

City	Longmont
State	CO
Zip Code	<i>Field not completed.</i>
Phone Number	9705849822
Email Address	<i>Field not completed.</i>
Name	Lacy Hoyer Helms
Address	<i>Field not completed.</i>
City	Kersey
State	CO
Zip Code	<i>Field not completed.</i>
Phone Number	9703813183
Email Address	<i>Field not completed.</i>
Name	Lori Nava
Address	<i>Field not completed.</i>
City	Greeley
State	CO
Zip Code	<i>Field not completed.</i>
Phone Number	9704811596
Email Address	<i>Field not completed.</i>
Introduction	Hello! I have lived in Milliken for the past 5 years and I am interested in the Community Justice Council to further my connections within the community and the youth in Milliken. I am a firm believer in providing resources and being proactive with families, which I have done in my professional role for the past 7 years, along with working with families and youth. I am invested in the community and want to see it thrive and that starts with our youngest members.
Upload Resume	Kate Resume.doc
Acknowledgement	Kate Wurtz

Email not displaying correctly? [View it in your browser.](#)



Kathryn L. Wurtz

2140 Birdie Way Milliken, Co. 80543

816-309-3738

Kwurtz7408@gmail.com

SUMMARY OF QUALIFICATIONS

Skilled in building lasting relationships with clients with the ability to work independently and multi-task. Highly adept in Microsoft office programs, able to type 50 wpm and proficient in 10-key. Excellent oral and written communication skills and have developed new quality standards for better quality performance and reliability, with the ability to organize, prioritize and work under extreme pressure, heavy workload, and deadlines. Particularly good with problem analysis, excellent use of judgment and ability to solve problems efficiently. Experience managing a small group of people.

EDUCATION

University of Phoenix, Bachelor of Science in Management, Completion October 2013

Longview Community College, Associates in Applied Sciences with an emphasis in management, Graduated December 2006

Blue Ridge Christian School, High School diploma, Graduated May 2002

EXPERIENCE

Adoption Support & Resource Coordinator, Weld County Department of Human Services, Greeley Colorado (March 2018-present)

- Provide ongoing consultation and case management support for Weld County adoptive families as well as families who have received permanency through guardianship or allocation of parental rights.
- Coordinate community resources to assist post permanency families in maintaining safe and healthy homes throughout the entire length of the adoption.
- Develop and maintain a supportive relationship with post permanency families using a strengths-based approach.
- Participate in family team meetings, court hearings, and any other meetings with professionals which pertain to the adoption.
- Lead support groups monthly, attend retention events, as well as formal and informal networking opportunities.
- Provide ongoing TBRI® training to foster, adoptive, and kinship families as well as biological families and professionals working with vulnerable children.

Eligibility Technician, Weld County Department of Human Services, Greeley Colorado (September 2015-March 2018)

- Review new applications and recertification packets to determine initial and ongoing eligibility for public assistance programs.
- Communicate directly with client to obtain information, conduct interviews, and offer referrals for additional resources.
- Manage all assigned cases using various databases to update and evaluate documentation regarding current and historical household status and other relevant information to provide accurate case management.
- Represent the county in local Intentional Program Violation hearings along with a Weld County fraud investigator. Also required to testify in front of Administrative Law Judge when clients appeal the department's internal decision.

Member Services Representative, College Credit Union, Greeley, Colorado
(August 2012-February 2014)

- Responsible for opening new memberships and qualifying members for products and services.
- Recommending the best products or services to meet the members' needs.
- Daily teller work, responsible for daily balancing of cash drawer and vault.
- Helping members to balance their accounts and assist with requests for payoffs of loans, such as car loans and mortgages.

Assistant, 1st Team Real Estate, Greeley, Colorado
(May 2008- Nov 2010)

- Assist with keeping monthly listing report up to date.
- Responsible for submitting ads to Homes & Land Magazine and the Greeley Tribune
- Touch point between sellers, responsible for sending letters to update them with their listing, ask them to reduce their price, etc.
- Set up showings in the IRES system.
- Keep website up to date by making sure the listings are correct and current.

Account Services Representative, American Century Investments, Kansas City, Missouri
(Feb 2005-May 2008)

- Handle daily customer requests and multitask while using several different investment programs.
- Interact over the phone daily with customers for clarification on requests.
- Responsible for handling difficult situations and phone calls from customers
- Responsible for having 98% quality and producing 74 work types a day.
- Lead a team of 3 people on team projects.
- Responsible for handling weekly meetings and going over the weekly communications.
- Telecommuter, working from home, had to manage my time wisely and complete daily tasks.
- Volunteered in call center during Tax season 2008.

Assistant teller supervisor, United Missouri Bank, Overland Park, Kansas

(June 2002 – June 2003 & September 2004 to February 2005)

- Handle Customer concerns and complaints in the drive thru.
- Manage a team of 4-5 drive thru tellers.
- Make weekly schedule and hold weekly meetings
- Recommend new products to clients that may benefit their individual banking needs.
- Meet monthly sales goal requirement and encourage staff to do the same.

Kathryn L. Wurtz

2140 Birdie Way Milliken, Co. 80543

816-309-3738

Katydid03051@yahoo.com

REFERENCES

Angelica Arguijo Perez

Front Office Manager

Jefferson High School

Greeley, Co.

970-515-9472

Dora Daniel

Registered Nurse, House Supervisor

Belton Regional Medical Center

Belton, Mo.

816-645-3068

Nicole Wright

2nd Grade Teacher

Meeker Elementary

Greeley, Co.

970-405-3444