



HOUSING AUTHORITY AGENDA

Thursday, January 16, 2025 at 8:30 AM

MEETING LOCATION

1101 Broad Street, Meeting House, Milliken, CO 80543

Zoom Meeting Details

To Join via Zoom

<https://us02web.zoom.us/j/87125237589?pwd=c0pRcHM4cTNWcEZpMUZCbFRMTUIDdz09>

Meeting ID: 871 2523 7589

Passcode: 054513

One tap mobile

+17193594580,,87125237589#,,,,*054513# US

+12532158782,,87125237589#,,,,*054513# US

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Agenda Approval**
 - a. **Consideration and approval of the meeting agenda for January 16, 2025.**
5. **Citizen Comments**
6. **Minutes of Previous Meetings**
 - a. **Consideration and Approval of the Meeting Minutes for November 21, 2024**
7. **Action Agenda**
 - a. **Reimbursement for Residential Holiday Gifts**
Sloane Hawes, Housing Authority Commissioner
 - b. **Consideration and Approval of the 2025 Milliken Housing Authority Budget**
Sloane Hawes, Housing Authority Commissioner
8. **Discussion Agenda**
 - a. **Dove Valley and Loveland Housing Authority (LHA) Updates**
 - i) Resident Updates
 - ii) 2024 DOLA Inspection Reports - have the Dove Valley lease issues been

addressed?

- iii) Follow-up on request for information at October meeting regarding resident selection process for filling vacant unit - Did Greeley-Weld confirm the number of applicants for the two most recent vacancies that were Milliken residents?

- iv) Pet Policy Revisions

b. Dove Valley Financials

- i) Limited Partner Distribution and Developer fees.
- ii) Dove Valley Annual Budget 2025
- iii) Discuss the Section 8 Housing Allowance

c. Milliken Housing Authority (MHA) Event Schedule for 2025

- i) Summary of Work Session in December 4th

d. Updates on Commissioner Recruitment

- i) Discussion Regarding Changes to Meeting Time

e. Feedback Survey for Dove Valley Residents

f. Schedule Work Session for February to Review MHA Bylaws

9. Informational Agenda

10. Officer Reports

11. Future Business

12. Adjournment



6.a.

**TOWN OF MILLIKEN
MILLIKEN HOUSING AUTHORITY
AGENDA MEMORANDUM**

To: Milliken Housing Authority
From: Tami Burns, Administrative Assistant
Via: Cheryl Powell, Town Administrator

Meeting Date:
January 16, 2025

Item Category: Minutes

Agenda Title: Consideration and Approval of the Meeting Minutes for November 21, 2024

Attachments:

1. Minutes with attachements 11.21.24

PURPOSE

SUGGESTED MOTION

"I move to approve the minutes from the November 21, 2024 meeting as presented."

**Minutes
Milliken Housing Authority
Town Hall Meeting
November 21, 2024**

Call to Order

Chair Kellie Matthews called the meeting of the Milliken Housing Authority (Authority) to order at 8:35 a.m.

Pledge of Allegiance

All recited the Pledge of Allegiance

Roll Call

Present: Chairperson Kellie Matthews, Commissioner Sloane Hawes (ZOOM), Commissioner Pat York, and Administrative Assistant II Tami Burns.

Zoom: Loveland Housing Authority (LHA) Staff: Finance Director Teresa

Guest: none

Absent: Vice Chairperson Michelle Bauer, LHA Director of Asset Management Jess Hinze

Agenda Approval

Commissioner York requested that the discussion agenda be moved to the top so that LHA could give their reports first.

Commissioner York moved to approve the agenda as amended. Commissioner Hawes seconded the motion.

Citizens Comments

Minutes of Previous Meeting

Commissioner Hawes motioned to approve the September 19, 2024 minutes as prepared. Commissioner York seconded the motion.

Commissioner York motioned to approve the October 17, 2024 minutes as prepared. Commissioner Hawes seconded the motion.

DISCUSSION AGENDA

1. Loveland Housing Authority Updates

- a. Dove Valley Resident Updates:
LHA Director of Asset Management Jess Hinze explained that she and Housing coordinator Brandon Johnson are in the middle of audits and inspections for Dove Valley. She will email updates.
- b. Resident selection process for filling vacant units - Finance Director Theresa Fox could not give an answer to this and suggested that Ms. Hinze would be the one to speak with and would pass along the question.
- c. LHA Pet Policy Revisions: LHA Director of Asset Management Jess Hinze stated that the pet policy has been put on hold due to staffing.

- d. DOLA Inspection Report - Finance Director, Theresa Fox could not give an answer for this. She indicated that Ms. Hinze would be the one to speak with and would pass along the question.
- e. September Painting and Maintenance:
LHA Director of Asset Management Jess Hinze let the Authority know that two duplexes were painted in September and will have one more unit painted this year.
- f. 2025 Budgeting updates for Dove Valley. Finance Director Theresa Fox skimmed through the 3rd quarter financials pointing out a few things.
 - i. Total assets equal total liabilities.
 - ii. The Accounts Payable is consistent from month to month.
 - iii. The operating income is in line with the proposed budget.
 - iv. Utilities and Property Insurance have increased this year. LHA will adjust for this in the 2025 budget.
 - v. Maintenance is looking on target.
 - vi. Operating expenses are looking good.
 - vii. Capital Improvements year to date are within budget.

Chair Matthews asked about the 2024 Capital Distribution and when would that money be dispersed? Ms. Fox stated that they are behind schedule due to new employees. does not have an answer at this time and will investigate this. Chair Matthews requested if possible, to assist with the 2025 Budget for Dove Valley. Ms. Fox will let Ms. Hinze know, and she can address this with the committee.

Commissioner York asked about the Weld Greeley separation and asked if this would have any effect on Milliken Section 8 housing vouchers. Ms. Fox again deferred to Housing.

- 2. Training on Town of Milliken website and agenda software (Town Clerk Caree Rinebarger)
 - a. Town Clerk Caree Rinebarger explained that there are 3 different types of meetings.
 - i. Wagon Wheel and Daisy Chaing meetings are considered a Public Meeting.
 - ii. Events: Anytime two or more members will knowingly be in the same place, it must be posted stating the date, time and location 24 hours in advance.
 - b. Work Sessions can be planned annually to plan for the years meetings or events or anytime something needs to be discussed outside of a meeting. Plans for future events can be discussed but NO action can be taken during these meetings. (additional training can be done later due to meeting conflicts today).
- 3. MHA event schedule for 2025 – the committee discussed doing 3-4 events per year or one per quarter. This will be discussed more at a later work session.
- 4. Updates on Commissioner recruitment – nothing to report currently. There is either no interest or those interested have not followed through.
- 5. Review draft of Feedback survey for Dove Valley Residents
- 6. Review Draft pf MHA budget for 2025. – Commissioner Sloan sent the Milliken Housing Authority Annual Budget to the committee through an email. The 2025 Budget is attached to the minutes for future reference. The committee requested that the budget be amended to increase the event amount for each event to \$2,000.00 for additional marketing swag.

ACTION AGENDA

a. Reimbursement for MHA-MYCL End of Summer Event

Commissioner Hawes requested reimbursement in the amount of \$72.92 for the end of the year event which included food and supplies. Commissioner Hawes provided receipts to the committee.

Staff suggests, "approving the reimbursement in the amount of \$72.92 for the end of the year event at Dove Valley".

Chairperson Matthews motioned to approve the reimbursement in the amount of \$72.92 for the end of the year event at Dove Valley. Commissioner York seconded the motion. Commissioner Hawes abstained.

All in favor. None opposed. Motion passed.

b. Decision to cancel the December 19, 2024, meeting.

The committee usually foregoes the December meeting each year to spend more time with friends and family.

Staff suggests that the committee approve cancelling the December 19, 2024, meeting and reconvene on Thursday, January 16, 2025.

Commissioner Hawes motioned to approve the cancelling of the December 19, 2024 meeting and reconvene on January 16, 2025. Commissioner York seconded the motion.

All in favor. None opposed. Motion passed.

INFORMATIONAL AGENDA

Information on the Towns new website and agenda/minutes software on Friday October 18th

REPORT OF OFFICERS

There were no reports given.

CONSENT AGENDA

There were no items.

FUTURE BUSINESS

- Work Session with Wade Nickerson regarding finances and budget.
- Tunnel to towers building project.
- Discussion with LHA regarding their selection process when a unit is vacant.

ADJOURNMENT

Commissioner York motioned to adjourn the meeting at 9:37 a.m. Commissioner Hawes seconded the motion.

All Approved. None Opposed. Motion Carried.

Next meeting is scheduled for Thursday, November 21, 2024, at 8:30 a.m.

Prepared by:

Approved by:

Tami Burns, Admin. Assistant II
Town of Milliken

Kellie Matthews, Authority Chair
Milliken Housing Authority

SINCE 1988
HAYS MARKET

THANK YOU FOR SHOPPING
HAYS MARKET
201 JOHNSTOWN CENTER DRIVE
JOHNSTOWN, CO 80534

SALE

MID: 542929803335942
TID: 878459

09/27/2024 08:45:46
Entry Method: Chip
Seq #: 011492
Approval Code: 06375D

CHASE VISA
CARD #: XXXXXXXXXXXX0645
AID: A0000000031010
TVR: 0000008000
IAD: 06021203A0A002
TSI: E800 ARC: 06375D
TC: D9057D6CE4C5DA0C
RRN: 011492

Total: USD\$ 68.80

APPROVED BY ISSUER

BAKERY

CAFE VANILLA CUPCAKE \$4.29 C F
TWO BITE BROWNIES \$8.39 C F

GROCERY

BC HOT DOG BUNS 2 @ \$2.19 EA \$4.38 C F
FRITO LAY PARTY BOX \$17.99 C F

NON FOOD

CHINET ALL OCC NAPKN \$2.65 SC
HEFTY PAPER PLATES \$9.29 SC
YELLOW TABLE CLOTH \$1.79 SC

POP & CANDY

7.5 OZ COCA COLA \$4.69 S F
7.5 OZ DIET COKE \$4.69 S F
7.5 OZ MTN DEW
1 @ 3 FOR \$10.00 \$3.34 S F
7.5 OZ SPRITE 6 PACK \$4.69 S F

BALANCE DUE \$58.80
VISA \$58.80

[S] *****0645
Auth Code = 06375D

CHANGE \$0.00

TAX-CODE	TAXABLE-VAL	TAX-VALUE
STATE	\$31.14	\$0.90
CITY	\$48.78	\$1.71
TOTAL TAX		\$2.61

Total number of items sold = 12

STORE:00001 REGISTER:001 CASHIER:5778
TICKET#:0024 27SEP2024 8:45:52

No Refunds after 10 days
No Refunds Without This Receipt
OPEN 6AM-9PM DAILY
970-587-4658

SINCE 1988
HAYS MARKET

THANK YOU FOR SHOPPING
HAYS MARKET
201 JOHNSTOWN CENTER DRIVE
JOHNSTOWN, CO 80534

SALE

MID: 542929803335942
TID: 878459

09/27/2024 08:49:23
Entry Method: Chip
Seq #: 011494
Approval Code: 444196

US DEBIT
CARD #: XXXXXXXXXXXX3126
AID: A0000000980840
TVR: 8000048000
IAD: 05061203A0A000
TSI: 6800 ARC: 444196
TC: 08EAA430310A9FD8
RRN: 011494

Total: USD\$ 4.12

APPROVED BY ISSUER

VERIFIED BY PIN

FROZEN

CUBED ICE- 8 LBS
2 @ \$1.99 EA \$3.98 C F

BALANCE DUE \$4.12
Debit Card \$4.12

[S] 4****60000003126
Auth Code = 444196

CHANGE \$0.00

TAX-CODE	TAXABLE-VAL	TAX-VALUE
CITY	\$3.98	\$0.14

Total number of items sold = 2

STORE:00001 REGISTER:001 CASHIER:5778
TICKET#:0026 27SEP2024 8:49:27

No Refunds after 10 days
No Refunds Without This Receipt
OPEN 6AM-9PM DAILY
970-587-4658

Milliken Housing Authority 2025 Budget

Balance at Jan 1, 2025

\$ 82,572.72

Revenue	Projected	Notes
Developer fee	\$ 15,000.00	Distributed in Q3
Distribution to the Limited Partner	\$ 5,000.00	Distributed in Q3
Total Revenue		
Expenses	Budget	
Affordable Housing Project - Phase II		
Grant writer	\$ 1,200.00	\$30/hour - 40 hours of support
Pre-Application Meeting with Town Consultants	\$ 2,000.00	\$200/hour - 10 hours of consultation
Town development application fee	\$ 3,500.00	Land use application - Site Plan for more than 25,000 sq. ft. - deposit is \$3500, fee is \$1000
Miscellaneous	\$ 2,000.00	For unanticipated costs
	\$ 8,700.00	
Social/Networking Events		
Q1 event	\$ 500.00	
Q2 event	\$ 500.00	
Q3 event (Beef and Bean Days)	\$ 500.00	
t (holiday/end of year event and gifts for residents)	\$ 1,000.00	
Total DV Socials	\$ 2,500.00	
Community Workshops (quarterly)		
Speaker Stipends	\$ 300.00	\$100 each for 3 speakers
Childcare	\$ 600.00	\$200 for two hours
Food/Drink	\$ 900.00	\$300 for drinks and snacks
Room Reservation	\$ 300.00	\$100 (TRPR) or \$50 (Town Hall)
Giveaway	\$ 300.00	\$100 gift card
Total Community Workshops	\$ 2,400.00	
Advertising/Marketing		
Facebook ads for commissioners	\$ 1,000.00	
Marketing Workshops and Socials	\$ 1,200.00	
Water Bottle Labels (for Beef and Bean Day)	\$ 100.00	
Total Advertising	\$ 2,300.00	
Miscellaneous		
Nonprofit status	\$ 100.00	
Total Miscellaneous	\$ 100.00	
Total Expenses	\$ 16,000.00	



7.a.

**TOWN OF MILLIKEN
MILLIKEN HOUSING AUTHORITY
AGENDA MEMORANDUM**

To: Milliken Housing Authority
From: Sloane Hawes, Housing Authority
Commissioner
Via: Cheryl Powell, Town Administrator

Meeting Date:
January 16, 2025

Item Category: Budget

Agenda Title: Reimbursement for Residential Holiday Gifts

Attachments:

1. MHA DV 2024 XMAS RCPT 2KM
2. MHA DV 2025 XMAS KM RCPT

PURPOSE

To review and consider for approval a reimbursement for Chair Kellie Matthews for holiday gifts for the residents at Dove Valley in the amount of \$190.54.

BACKGROUND

Chair Matthews purchased holiday gifts for the residents in Dove Valley on behalf of Milliken Housing Authority.

BUDGET IMPLICATIONS

This item was included in the 2024 Milliken Housing Authority Budget.

STAFF RECOMMENDATIONS

SUGGESTED MOTION

"I move to approve the reimbursement for Chair Kellie Matthews in the amount of \$190.54 for the holiday gifts for the residents at Dove Valley."



Store# 9151
1695 Rocky Mountain Ave
Ste 410
Loveland CO 80538

(970) 541-6007

DESCRIPTION	QTY	PRICE	TOTAL
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL APL PEAR 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL APL PEAR 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL APL PEAR 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
MARTINELLI SPRKL NW CIDER 8.4Z	1	1.25	1.25N
CMAS MINI LUG ORN 6PK	1	1.25	1.25T
CMAS MINI LUG ORN 6PK	1	1.25	1.25T
CMAS MINI LUG ORN 6PK	1	1.25	1.25T
CMAS MINI LUG ORN 6PK	1	1.25	1.25T
CANELS GUM 20PCS 3.53Z	1	1.25	1.25T
CANELS GUM 20PCS 3.53Z	1	1.25	1.25T
CANELS GUM 20PCS 3.53Z	1	1.25	1.25T
CANELS GUM 20PCS 3.53Z	1	1.25	1.25T
CANELS GUM 20PCS 3.53Z	1	1.25	1.25T
GIFTBAG CMAS LG TRAD FLOCKED	1	1.25	1.25T
GIFTBAG CMAS LG FLORAL	1	1.25	1.25T
GIFTBAG CMAS LG TRAD FASHION	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TRAD FASHION	1	1.25	1.25T
GIFTBAG CMAS LG TRAD FASHION	1	1.25	1.25T
GIFTBAG CMAS LG SHAKER	1	1.25	1.25T
GIFTBAG CMAS LG SNOWMAN	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG TEXT	1	1.25	1.25T
GIFTBAG CMAS LG SNOWMAN	1	1.25	1.25T
GIFTBAG CMAS LG FLORAL	1	1.25	1.25T
GIFTBAG CMAS LG TRAD FLOCKED	1	1.25	1.25T
GIFTBAG CMAS LG FLORAL	1	1.25	1.25T
GIFTBAG CMAS LG SNOWMAN	1	1.25	1.25T
GIFTBAG CMAS LG SNOWMAN CA	1	1.25	1.25T
Bag Fee	0	0.04	0.00N

Reason: Customer Brought Bag
Bag Tax 0 0.06 0.00N
Reason: Customer Brought Bag

Sub Total	\$60.00
FOOD TAX	\$0.17
GENERAL EXEMPT MERC	\$0.00
SALES TAX	\$1.67
PUBLIC USER FEE	\$0.79
SNKTX TAX	\$0.28
Total	\$62.91
Debit Card	\$62.91
*****8418	Approved
Purchase	Cntctless
Auth/Trace Number:	341184/013620

NOW SHOP ON-LINE AT DOLLARTREE.COM

6956 09151 01 001 27705349 12/12/24 13:26
Sales Associate:Jaznine



sam's club

CLUB MANAGER

LOVELAND, CO

12/04/24 12:33 3704 8147 83

MTA / DV
Christmas bags

0980126380	4PK SB COOK	
5 AT 1	FOR 15.98	79.90 O
0984205339	BOXEDCARDS	13.68 T
0980067141	BACON	13.47 N
0000002726	KRFT SINGLE	9.36 N
0980249386	SHRIMPSCAMP	14.44 N
0990334250	PP PNCK 36C	12.98 N
0980189717	EGG ROLLS	9.88 N
0990307363	36CT CORNDO	13.86 N
0000025041	IC NOVELTY	11.76 N
0990076178	DINO NUGGET	11.98 N
0000341296	CHEERIOS-HN	7.64 O
0990318268	MAXXWSCOVER	14.98 T
0990324384	BF GUMMYBEA	11.76 Y
0990372920	KISSMLK53.7	16.48 Y
0990303093	BRACHSMINCA	13.98 Y
0990292185	FRITOSORGR	4.48 O
0990291842	SUNCHIP GAR	4.48 O
0000080643	CHEEZ-IT 3L	9.98 O
0990286351	BAUDUCWAFFER	
2 AT 1	FOR 5.98	11.96 O
0990340015	NV WFR STRA	11.68 O
0000428135	HSYSYRUP2PK	9.48 O
0990008234	PISTACHIOS	15.98 O
0980212046	MM LS NUTS	11.98 O
0980168218	MM LS CASHE	11.98 O
0980085899	LIL CRITTER	12.48 T
0000985865	SOFT TACO	8.98 N
0000362153	BANANAS	1.47 N
0980354862	MAG STAR VA	9.98 O
0000765600	MAGNOLIA 6P	11.98 O
0980250647	10 LB SUGAR	7.28 O
0000327968	SK CK LT 12	10.98 O
0000086190	SOY SAUCE	7.38 O
0000404021	EASY MAC CU	9.98 O
0000845813	24OZ KAJ RT	7.98 Y
0990018333	BA 12OZ 24P	17.98 Y
0000781149	PEPSI 36CN	15.48 Y
0000561914	MM WATER	3.98 O
0990372642	JIF PBC 2CT	7.79 O
0000428517	HVY DTY FOI	29.98 T
0000334788	24PK BARMOP	13.87 T
0990007854	MMHLDYRPL85	10.98 T
0990362078	MMDOG-BJ480	21.98 T
0980266025	MM JERKY	24.98 T
0980043870	MOIST&MEATY	26.44 T
0990378241	SCRUB MOM 6	12.88 T
0990000533	SHPTWLS12PK	21.34 T
0990358108	HOT WHEELS	34.98 T
0000169110	TRIPCHEXCRL	7.98 O
0980015707	BUTTERCOOKI	14.97 O
INST SV	TRIPCHEXCRL	2.00-O

SUBTOTAL		700.25
TAX 1	6.7 %	15.98
TAX 12	0 %	0.00
TAX 2	3 %	2.51
TAX 5	2.9 %	2.43
TOTAL		721.17
VISA DEBIT TEND		721.17
VISA **** *		8418
CHANGE DUE		0.00

Total:
\$124.04

TAX: 3.59

\$127.63

to Kellie Matthews

ITEMS SOLD 54

TC# 6924 3305 6554 6969 1541 1



12/04/24 12:33



7.b.

**TOWN OF MILLIKEN
MILLIKEN HOUSING AUTHORITY
AGENDA MEMORANDUM**

To: Milliken Housing Authority
From: Sloane Hawes, Housing Authority
Commissioner
Via: Cheryl Powell, Town Administrator

Meeting Date:
January 16, 2025

Item Category: Budget

Agenda Title: Consideration and Approval of the 2025 Milliken Housing Authority
Budget

Attachments:

1. MHA 2025 BUDGET DRAFT

PURPOSE

To consider and approve the 2025 Annual Budget.

BACKGROUND

BUDGET IMPLICATIONS

The Annual Budget for Milliken Housing Authority is to Ensure Proper Management and Responsibility of the Committees Financial Future.

STAFF RECOMMENDATIONS

Approve Budget

SUGGESTED MOTION

"I move to approve the 2025 Milliken Housing Authority Budget."

Milliken Housing Authority 2025 Budget

Balance at Jan 1, 2025

\$ 82,572.72

Revenue	Projected	Notes
Developer fee	\$ 15,000.00	Distributed in Q3
Distribution to the Limited Partner	\$ 5,000.00	Distributed in Q3
Total Revenue		
Expenses	Budget	
Affordable Housing Project - Phase II		
Grant writer	\$ 1,200.00	\$30/hour - 40 hours of support
Pre-Application Meeting with Town Consultants	\$ 2,000.00	\$200/hour - 10 hours of consultation
Town development application fee	\$ 3,500.00	Land use application - Site Plan for more than 25,000 sq. ft. - deposit is \$3500, fee is \$1000
Miscellaneous	\$ 2,000.00	For unanticipated costs
	\$ 8,700.00	
Social/Networking Events		
Q1 event	\$ 500.00	
Q2 event	\$ 500.00	
Q3 event (Beef and Bean Days)	\$ 500.00	
4th (holiday/end of year event and gifts for residents)	\$ 1,000.00	
Total DV Socials	\$ 2,500.00	
Community Workshops (quarterly)		
Speaker Stipends	\$ 300.00	\$100 each for 3 speakers
Childcare	\$ 600.00	\$200 for two hours
Food/Drink	\$ 900.00	\$300 for drinks and snacks
Room Reservation	\$ 300.00	\$100 (TRPR) or \$50 (Town Hall)
Giveaway	\$ 300.00	\$100 gift card
Total Community Workshops	\$ 2,400.00	
Advertising/Marketing		
Facebook ads for commissioners	\$ 1,000.00	
Marketing Workshops and Socials	\$ 1,200.00	
Water Bottle Labels (for Beef and Bean Day)	\$ 100.00	
Total Advertising	\$ 2,300.00	
Miscellaneous		
Nonprofit status	\$ 100.00	
Total Miscellaneous	\$ 100.00	
Total Expenses	\$ 16,000.00	